



# Cadell Primary School

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Government of South Australia  
Department for Education and  
Child Development

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**PRINCIPAL: Sue Billett**

**Respect - Responsibility - Tolerance - Persistence**

## GUIDELINES FOR IPAD USE

*We are excited about the implementation of 1:1 iPad use across the school. Staff will continue their learning journey to ensure appropriate skill levels and pedagogy to integrate the use of mobile devices in student learning.*

*There is much evidence to suggest that the iPad experience is engaging and inspiring for all involved. Technology, in the hands of active and creative thinkers can be a tremendous asset to enhance learning for all students. The iPad gives the ability for our students to learn anywhere, anytime.*

*All students and parents are required to read the terms and conditions of the iPad Agreement and return a signed copy. Parents should discuss the agreement with their child to ensure that they have a reasonable understanding of the agreement.*

### **Naming**

Students will name their iPads by going into 'settings' and 'name'. This will be in the form of first name then iPad number eg John 16

### **Care**

Only use the supplied clean, soft cloth to clean the iPad screen

Screen Care: The iPad screen can be damaged if subjected to rough treatment. The screens are particularly sensitive to damage from excessive pressure and sharp objects. - Do not lean on the iPad.

- Do not place any heavy or sharp objects on top of the iPad.
- Do not poke the screen.
- Do not use pens, pencils or any other writing instrument on the screen.

### **Applications**

Students must not interfere, manipulate or delete any of the nominated applications.

Students must not load applications without the permission of the teacher.

Students will be allowed to change the background screen as long as the picture is appropriate.

The school is promoting paper minimisation practices but at times printing is necessary. Students will be able to print from their iPad anywhere in the school with permission.

## Storage, use and recharging of iPads

The iPads will be stored overnight in a trolley in the library.

When necessary they will be connected to the power boards and charged overnight.

Each morning the class monitor will unplug the iPads and take them back to class in the trolley.

During the day, classrooms will be locked at play breaks to keep the devices secure.

When moving about the school, iPads must be carried with care.

When using the iPads, students should maintain correct posture and vary the activity and length of time they are using the keypad and screen to avoid fatigue.

Students will also be supplied with earphones, passwords and stylus which will be kept in a ziplock bag and are not to be shared.

iPads have protective covers and identification clearly marked on all components.

## Parent/Guardian Responsibility

Talk to your children about the values and the standards that your children should follow on the use of the Internet just as you would on the use of all media information sources such as television, movies and radio. The school suggests that parents monitor their child's use of the Internet carefully.

Please also reinforce the school value of respect for property.

## Student Responsibility

Students will use iPads in a responsible and ethical manner. Students will abide by school rules concerning network use, outlined in Cadell Primary School's Acceptable Use Policy. A copy of this policy is available on our website and has been signed by all families at the beginning of the year.

In the case of willful damage the device will be removed for one week and on the second instance removed for the rest of term. Parents will be notified of any such issues.

## IPad Agreement

### ***This copy is to be kept by the parents/caregiver***

I will take good care of my iPad and all accessories.

I will use my iPad for my own personal use and not make it available to other individuals.

I will store my iPad in a safe and secure manner when not in use.

I will keep food and beverages away from my iPad.

I will always have a qualified person carry out any repairs to my iPad.

I will protect my iPad by only carrying it while in the case.

I will use my iPad in accordance with DECD and Cadell Primary School Policies & expectations

I agree that the iPad is a learning device only and not for personal entertainment.

I will follow the procedures outlined above.

I understand and agree to the stipulations set forth in the above document, the iPad policy and the Acceptable Use Policy.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# IPad Agreement

***This copy is to be sent back to school***

I will take good care of my iPad.

I will use my iPad for my own personal use and not make it available to other individuals.

I will store my iPad in a safe and secure manner when not in use.

I will keep food and beverages away from my iPad.

I will always have a qualified person carry out any repairs to my iPad.

I will protect my iPad by only carrying it while in the case.

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I understand and agree to the stipulations set forth in the above document, the iPad policy and the Acceptable Use Policy.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_